

PEVENSEY PARISH COUNCIL
The minutes of the COUNCIL MEETING held online
on 3rd November 2020 commencing at 7.00PM

Present: Councillors: Lowton (Chairman), Gibson, Howard, MacKinnon, Peasgood, Pursglove, Turner and Beaney.

County Councillor: Liddiard.

Wealden District Councillor: Cade

S Mosedale (Clerk).

Cllr Lowton welcomed everyone to the virtual meeting of the council and reminded attendees of the meeting protocols.

179. Apologies for absence

Apologies were received Councillors Rabbitts, Beck and District Councillor Doodles.

Cllrs Geary, Turner, Howard and Peasgood joined the meeting at 7:01pm

The Clerk read a correspondence from Cllr Rabbitts explaining that he is unable to able to participate in online council meetings and that this will be the case until council are able to meet in person again.

Therefore, it was **RESOLVED** that council would accept the councillor's apologies for this meeting. Proposed by Cllr Peasgood, seconded by Cllr Howard. Motion was unanimously agreed

These were duly accepted by the Parish Council.

180. Disclosure of interest

Nothing was declared.

181. Minutes of the previous meeting

The minutes of the Full Council meeting held on the 6th October 2020 were read, confirmed as a true and accurate record, and were signed by the Chairman. Proposed by Cllr Pursglove, seconded by Cllr Howard and approved by all present who had attended the previous meeting.

182. Local Police Issues

The police reports had been circulated with the agenda and Council **noted** the reports.

The Chairman summarised correspondence from Inspector Gross with regards to the new initiative of the Community Safety Action Groups (CSAG).

The Chairman expressed that it would be beneficial for the Parish Council to be involved in the CSAG initiative and members agreed.

The Clerk is to respond to Inspector Gross clarifying the Parish Council's desire to be involved in the CSAG initiative and would be attending the meeting in January. This is also to be added to the January's agenda.

163. Open Forum

No members of the public where present.

184. County report

Cllr Liddiard provided a further update on his update on the 6th October:

- A meeting has been arranged between the Chairman of the Parish Council, Cllr Liddard and the Clerk on Monday 9th November.
- An update will be provided at the next council meeting once more information has been received by Highways with regards to the road linework that is required.
- There has been a delay with the grass cutting on the A259 Wallend Road due to recent weather condition. However, this has been raised again with the Highway department and this is to be cut in due course.
- Complaints had been received from residents with regards to the traffic noises on the A27. This has been brought to the attention of Highways England.
- More information is yet to be received in with regards to the Parish Councils request for information and ideas about pedestrian crossing within Pevensey. This will be discussed at the meeting on Monday and council will be updated at the next council meeting.
- East Sussex have had an increased number of meetings and discussion with regards to the second lockdown and preparation has been underway. The Director of Public Health England for the County has reassured East Sussex there is no shortage of PPE within East Sussex or neighbouring Authorities.
- Cllr Liddard as supplied Pevensey Library with large donation of library books. He expressed it was good to see the facilities being well used and thanked the Parish Council for its continued support.

Members raised safety concerns about the increased number of large potholes in Pevensey particularly on Coast Road and Val Prinseps Road. Cllr Liddiard requested that photos of the pothole are sent to him directly and he will follow this up with the Highways department.

Members wanted to make the Highway department aware of the increasing traffic on the A259 going out of Pevensey to Eastbourne. This was specifically relating to the large new caravan developments and the planning applications recently submitted.

Cllr Liddard reassured Council that he has a meeting arranged with the head of planning at East Sussex in and he will raise councils concerns with a number of other issues, including the pressure on the villages with regards to HGVs

185. District Councillors' reports

Cllr Cade provided an update which included:

- The WDC Hub has been running since the initial pandemic started. It had started to be used less. However, this has increased due to the second lockdown. Councillors are urged to refer any families, or people having difficulties and require support to contact the hub. Councillors who are aware of any volunteers or groups willing to help are encouraged to contact WDC Hub. The Clerk will also contact the previous volunteer groups.
- WDC have extended the government initiative not to take any actions against council tenant in rent arrears due to the pandemic. However, support can only be provided if arrears have occurred during the lockdown period and not before and some effort of payment has been made. This also applies to the private rented sector, tenants struggling due to the lockdown can apply to WDC for support, advise and help to manage their situation, including speaking with landlords.
- Information will be circulated to council with regards to WDCs the administration of Isolation payments. This scheme provides financial help for people that have been advised to self-isolate due to the track and trace system. However, this only applies to people on low

income, self-employed or are on universal credits. This initiative applies to businesses who are forced to close due to a local lockdown. Councillors are urged to contact WDC if they are aware of anyone who needs help during this difficult time.

- The waste bin collections are continuing to be successful. However, WDC are experiencing more fly tipping. WDC have advised if residents have waste taken away due to works on their property and the waste has been found dumped illegally. Then householder will be liable if it can be tracked back.

Members asked the District Councillors the following.

- Members asked if WDC were working with Brighton Housing Trust with regards to rent arrears. Cllr Cade advised if the residents are Wealden residents it advised they speak with WDC. they were not.
- Members had comments with regards to the administration of self-isolation payments. Cllr Cade noted these commented.
- The Chairman enquired if WDC were employing Covid Wardens. Cllr Cade advised WDC are employing Covid information office, who will be able to provide information and guidance to parishes.

The Chairman thanked the County and District Councillor for their reports.

186. Appointment of Vice Chair of Council.

There was only one nomination for Vice Chair of Council, which was Cllr MacKinnon.

Therefore, it was **RESOLVED** that council would accept Cllr MacKinnon nomination for Vice Chair of Council. Proposed by Cllr Howard, seconded by Cllr Geary. Motion was unanimously agreed

The Chairman congratulated Cllr MacKinnon on her appointment.

Cllr Beaney joined the meeting at 19:32

187. Clerks Update

The Clerk provided updates on the following, including agenda items from the previous meetings.

- 126 – The Clerk provided Council with an update with regards to Pevensey Town Trust.
- 144 – Westham Parish Council have provided details for the Co-ordinator of the Westham and Pevensey Speed Watch Team. The Clerk has enquired if the team can monitor traffic flow on Castle Road coming from Pevensey Castle towards Westham. A request for a risk assessment to be done on the High Street from the smugglers has also been asked. Steve advised the that Speed Watch Groups are currently suspended during lockdown. However, if there are any changes to the Government advise the Clerk will be informed.
- 146 – The Parish Council was unsuccessful with the WDC Discretionary Grant.
- 168 – Work is underway with Eastbourne Bus Shelter and this should be complete in the few weeks.
- The Remembrance Sunday Service at St Nicolas Church has been cancelled due to the pandemic. However, the Armistice day service is to be confirmed as this can be done outside. The Chairman if allowed, will attend to lay the councils wreath.
- Parish Events for 2021-2020
Information Day – 24th April – Depending on Social Distancing
Dog Show – 13th June
Village in Bloom – 12th – 16th July
The Vehicles of Yesteryear event will be confirmed.

The County Councillor left the meeting at 19:49pm

188. Clerks Report on Councils Policies

The Clerks report had been circulated with the agenda.

The Clerk summarised the content of the report and explained the report was due to be renewed by council in May. However, this was delayed due to the pandemic. Members discussed and **noted** the following items on the report.

Item A - Council Assets register requires further information. It was agreed the register would be brought back to council when complete.

Item B – Noted and agreed.

Item C- Members requested for more information and costs. It was agreed to bring this back to council in December

Item D – Noted and agreed.

Item E – Noted and agreed.

Item 15 – The Chairman provided an explanation and back information for this item. It was also noted that the council have a five-year contract with croner. The Clerk will provide councillors with the paper that council agreed on to have this service.

Item 16 – Noted. The Clerk advised the Council currently do not incur any expenditure under s.137

189. Review of Standing Orders.

The Standing Orders had been circulated with the agenda.

Council **noted and agreed** there has been no changes to standing orders and follow the nation guidance.

190. Review of Financial Regulations.

The financial Regulation had been circulated with the agenda.

Council **noted and agreed** there has been no changes to the financial regulations and follow the nation guidance.

191. Review of Councils Risk Management Assessment.

The Risk Management Assessment had been circulated with the agenda.

The Clerk informed council that she had received comments from councillors and that documents will be re-circulated in December's meeting once amendments had been dealt with.

To explain the situation in the meantime, the website now has an Accessibility Statement page.

192. Update on the litter pick held on the 26th and 27th September.

The report had been circulated with the agenda.

The Clerk summarised the report and provided some background information.

Members discussed the options provided in the report.

It was, therefore **RESOLVED** that council would accept option 3 – self deliver as set out in in the report. Proposed by Cllr Pursglove, seconded by Cllr MacKinnon. Carried 9/1 with Cllr Beaney being unable to vote due to a technical fault.

193. Report on Park Life

The report had been circulated with the agenda.

Cllr Howard summarised the content of the report and the history behind the report.

The Chairman noted the report was well written with lots of information and highlighted that the parish is lucky to have a vibrant and active sports club and expressed the importance that council should continue to support the club.

Members agreed with the point of working closely with the sports club and supporting them would be beneficial.

Members **noted** the recommendations set out in the report and highlighted the importance of council appointing a fundraiser. Members felt that council needed help with the considerable amount of work and professionalism required in complete fund-raising applications.

Members noted that the Sports Lease had still not been signed and felt that it was crucial for the project to go ahead and for all members to be committed.

The Chairman felt it would be beneficial for council members and key members of the sport club to have an informal discussion to address any questions or matters prior to moving forward.

The Clerk will arrange meeting between the council and the sport club.

Therefore, it was **RESOLVED** that council would accept the recommendations set out in the report and take them forward. Proposed by Cllr Howard, seconded by Cllr Turner. Motion was unanimously agreed

194. Correspondence

The Clerk provided details of correspondence received as below:

- The provided a verbal update on the planters and boat planters within Pevensey.
- Concerns had been raised by residents about the 436 Coast Road Planning application and Councils comments. The Clerk has responded and passed the concerns on to the Chairman of Planning.

174. Matter of Urgent Public Safety (MUPS)

Members raised concerns about the potholes within Pevensey.

The County Councillor agreed to raise this with the Highways Department

175. Any plans received from WDC

No plans received.

175. Chairman's Remarks

The Chairman congratulated Cllr MacKinnon on her appointment of Vice Chair of Council.

The Chairman highlighted the importance of the Parish Council addressing Planning application. He urged councillors to look at all applications sent and provide a response.

During the seconded lockdown, from a council's perspective, business will resume as normal. The council will continue with the monthly online meetings, the playgrounds will remain open, unless government guidance changes and will be regularly inspected. The Clerk will continue to work from home.

Members were reminded that the Council has two Councillor Vacancies and that this was being advertised on the council's website. The Chairman urged councillors to encourage local people to get involved.

Members were reminded that the Parish Conference is on the 18th November and to contact the Clerk if they wanted to attend.

176. Orders of Payment

Cllrs Beaney declared a pecuniary interest under this item.

The listing appears at the end of these minutes as an integral part. Proposed Cllr. Gibson seconded Cllr. Howard to accept the figures as presented.

Council **RESOLVED** to accept the figures as presented. All agreed, with Cllr Beaney abstaining.

17. Advisory Officers reports

- **Sea Defences and Water Management** – Cllr Peasgood explained a lot of work has been done on the beach to repair storm damage. Cllr Peasgood has written Environment Agency to request to refill some shingle on part of the Parish Beach. Cllr Cade reported most of the transfer of the shingle had been done. However, there is a slight delay due to high tides and strong winds. Cllr Cade reported he attended a recent meeting with Huw Merriman the local MP with regards to the sea defence contract. Arrangements are being made for the MP to meet with the Minister to discuss the contract and the timetable. Cllr Cade is waiting for a response and will update council in due course. However, the general consensus is the contract remains as it is.
- **St. Wilfrid's Hall** – Cllr MacKinnon reported the committee are still looking for funding to complete the major repairs. However, the pandemic has had an impact on the use of the hall and the second lockdown has affect this issue further, which is causing a great concern. Cllr Cade advised WDC are relooking at their discretionary grants.
- **Ethel Wood Community Centre** – The Clerk reported that the hall will have to close again from Thursday due to the Pandemic. The Clerk reported that the centre had a break in, and some goods were taken. However, the police have since retrieved these items. The committee meeting that was scheduled this month has suspended till the new year. Cllr MacKinnon request that the Centre is added to the Council next meeting and will write a report to council raising the concerns.
- **St. John's Trust** – Cllr Gibson reported that the maintenance issues at two of the bungalows in Westham have been dealt with.
- **Town Trust** – It was agreed to remove this item from the agenda.
- **Sports Club** – This was discussed under agenda 193. Members asked if the issue of dumping earth had been dealt with. The Clerk will follow this up.
- **WDALC** – Cllr MacKinnon reported there was a meeting on 14th October and the main points raised was the CSAG initiative.
- **Memorial Hall** – Cllr Beaney reported the nursery will remain open during the second lockdown with extra measures in place.
- **Tree Warden** – Cllr Beaney reported he had a meeting with Seaside Care Tree Surgeon with regards to some diseased trees near to the Anderida site. It turned out that they were not

on council land. Cllr Beaney advised that East Sussex County Council take care of any diseased tree that is on unregistered land. Cllr Beaney reported that Seaside Tree Care do not have insurance to work on public land. The Clerk corrected Cllr Beaney and advised Seaside Tree Care do have insurance. However, they may not have the amount that was required to join the ESCC registered contractors.

200. Public Excluded to consider quotes received for a valuation of land.

It was **RESOLVED** that in accordance with Standing Order 3 (f) and the Public Bodies (Admission to Meetings) Act 1960, Section 1, in view of the confidential nature of the business about to be transacted, the public and press were excluded from the discussion of the following item.

The District Councillor left the meeting at 9:01pm

201. Report on Valuation of Holy Rood

The report had been circulated with the agenda to councillors.

The Clerk summarised the report and gave some background information on previous discussions on the Holy Rood Land and explained the quotes provided.

Members discussed the content of the paper and the quotes provided.

Council, therefore **RESOLVED** and accepted one of the quotes provided in the report. Proposed by Cllr Peasgood, seconded by Cllr Beaney and unanimously agreed.

202. Public invited back into the meeting.

The public were invited back into the meeting.

Date of next meeting will be on Tuesday 1st December 2020 via zoom.

There being no further business, the Chairman closed the meeting at 9.30 pm.